

Transition Committee Agenda

4/17/14

Attended

- Shelly Dahl, Hannah Miller, JD Simmons, Keri Bennett, Lupe Stevens, Tobias Orr, Brooke Wagner, Gerry Ussery, Lindsay Brown, Laurie Colburn, Felipe Cruz, Denise Bengtson, Mark Mason, Keri Bennett.

Follow up from our last meeting

- Probation update and helps screening – Keri B. and Mark M.
 - Keri provided an update on what has been going on with the TBI grant for youth involved with the juvenile justice system. Mark provided the group an update on the topics that VR has been working on with probation.
- Transition services update – Mark M.
 - Mark stated that he will be working with the partners for project search next school year to help with the agreements.
- Transition services FAQ – Mark M.
 - Mark asked the committee to take a look at the FAQ's that were added to VR's external website and if we could consider that as guide a create a resource for transition services. Mark asked the committee to take a look at it and respond back sometime in the next two weeks.
- School list on external website – Mark M.
 - Mark showed the group the school list on the external website and asked the members to share it with the teams. Mark will ask the teams for changes to the list at the beginning of each school year and will update the list.
- NDE Sped numbers – Mark M.
 - Mark shared that VR has received the number of students at each school. The information won't be sent out via email, but staff can contact Mark to find out more about the schools that they are working in.

VR notebook

- Compare the order for each book
 - The committee members offered some comments about the order they would like to see in the notebooks when they are combined. Mark will include these comments as we continue to work to combine the notebooks.
- Work history
 - The committee members offered some their comments and feedback in regards to the employment history and how they would like to see it when the two notebooks are combined. Mark will include these comments as we continue to work to combine the notebooks.

Agenda items from teams

- **Education and training about VR to school staff – Lincoln office**
 - The committee offered some ideas about what they have been doing or could do to help educate high school staff about VR services. Comments included attending a meeting with school staff, discuss examples of different cases from the school that VR is working with, keep the school up to date with the students that VR is working with throughout the school year, create an update and fact sheet about the students for the school, share referral numbers from other schools that VR is working with to help increase referrals, email updates and action plans to teachers, stay in contact with high school counselors and nurses.
- **Posters in the schools – Lincoln office**
 - The committee offered some comments about the idea of creating a poster to promote VR services. The committee discussed what they observed when VR created a poster in the past and did not feel that it was effective as they would often find that the poster was not displayed for long, displayed in an area that can not be viewed by students, and would often find it posted with other items over it. The committee discussed the alternatives including utilizing school websites, newsletters, mailings out to students, promote certificate programs, promote project search, and create a resource that outlines the different scenarios that VR often see with students.
- **Services across the state – Lincoln office**
 - The committee discussed consistencies across the state about the work that we are doing in the schools. The committee agreed that the services that students receive should be consistent, but the way that each specialist works with the schools and individual strengths influence our work with the schools. Mark also added that across the state, there are a wide variety difference in the schools and communities. In all cases, VR staff has to adapt to the differences in schools and communities to have success with our partners in the school.
- **Certificate programs and transition – Grand Island office**
 - Felipe stated that he felt transition staff should be included in the team's conversations about the certificate programs. Some of the other committee members discussed how their teams are including transition staff with the certificate programs.
- **Self employment planning with students – Grand Island office**
 - The committee discussed and agreed that if a student expressed an interest in self-employment that the process will be the same as what we would do with any other client expressed an interest in self-employment.
- **Benefits analysis with students – Grand Island office**
 - The committee meeting ran out of the time needed to discuss this agenda item and will carry it over to the next meeting.
- **Services after high school for students that experience an intellectual disability – Grand Island office**
 - The committee meeting ran out of the time needed to discuss this agenda item and will carry it over to the next meeting.
- **Copy of IEP/MDT in QE2 – Grand Island office**
 - Felipe presented the idea of having a digital copy of the IEP and MDT in QE2 and committee added the idea of transcripts. Mark updated the committee members on the goal for VR to eventually move to electronic case files and transition services will be a part of that progress. As we move to an electronic filing system, we will explore the availability for IEP's, MDT's, and transcripts to be a part of that.

Wrap up

- Committee member updates
- Others
- Schedule next meeting and adjourn